

**APPENDIX B- NON-DISCLOSURE AGREEMENT –**

**UNDERTAKING TO SAFEGUARD OFFICIAL INFORMATION**

To: The Government of the Republic of Singapore (the “Authority”)

My attention has been drawn to the Official Secrets Act 1935 (Singapore Statutes) and in particular to section 5 thereof which relates to the safeguarding of official information.

2 I understand and agree that all official information acquired by me in the course of my work and consultancy with any government department, statutory board or government-owned company is strictly confidential in nature and undertake not to publish or communicate such information to any unauthorised person in any form at any time, without the official sanction of the relevant Permanent Secretary.

3 I shall ensure that any other person who is authorised by me to have access to any official information shall similarly sign an undertaking to safeguard official information.

4 I undertake to return any document received from the Authority, any other copies made or reproduced from such document or part thereof whenever required by the Authority.

5 I further understand and agree that any breach or neglect of this undertaking may render me liable to prosecution under the Official Secrets Act or civil proceedings.

.....  
(Signature)

.....  
(Full name in BLOCKS)

.....  
(Designation)

.....  
(Name of Company)

.....  
(Date)

.....  
(Signature of WITNESS)

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(Full name in BLOCKS)

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(Designation)

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(Name of Company)